



SAROEUN JADE LEE

(Pronounced: Sah-Rin Jade Lee)

SENIOR PROJECT MANAGER & DESIGNER | ARCHITECTURE & INTERIOR DESIGN

ABOUT SAROEUN

Project Manager & Designer with 19+ years of experience designing and leading multi-million dollar construction projects.

Knowledgeable in construction systems, methods and software applications.

Proven track-record of bringing projects from concept to completion while meeting all design specifications, quality standards, and budget requirements to ensure client satisfaction and jurisdictional compliance.

SKILLS

- Architectural Engineering
- Planning & Programming
- Interior + Industrial Design
- Construction Administration
- Team Coordination + Oversight
- Regulatory + Code Compliance
- Environmental Analysis

GRAPHIC SUITES

- Autodesk Revit 
- AutoCAD Architecture 
- Bentley Microstation V8i 
- Adobe Suite 
- Microsoft Office + Project + Visio 
- Newforma 
- Xara Designer Pro 

EXPERIENCE



Senior Project Manager

IBI GROUP | LOS ANGELES, CA 2008 - PRESENT

- Lead project team of technical and interior designers to plan, develop, and execute \$1MM to \$635MM construction projects for private and public entities.
- Manage construction production, coordination, documentation, scheduling, and quality control.
- Partner directly with clients to understand space requirements, translate business needs into design specifications, and ensure alignment on project goals, budgets, and timelines.
- Design, develop, and implement firm-wide standards and workflows for electronic submittal review, construction administration, and contract management to drive efficiency and mitigate risk.



Senior Technical Designer

BOKA POWELL | DALLAS, TX 2005 - 2007

- Developed and implemented industrial and company CAD standards to ensure design accuracy and create alignment between firm and client on design specifications.
- Translated design concept drawings into technical details while maintaining design integrity.
- Collaborated with Interior Designers on product reviews, workplace solutions, and accessibility standards.
- Led strategic planning and workplace strategy development, from interior and lobby designs to furniture selection, for spaces of up to 10,000K SF including the Prudential Chase Tower, Dallas Omni Hotel, and headquarters for NEC Corp, Brinks Home Security, Behringer Harvard Investments, and Ashton Woods.
- Designed the 300,000 SF T-Mobile USA Hotspot facility to support the latest nation's largest public Wifi.



Technical Designer

MPI ARCHITECTS | DALLAS, TX 2000 - 2005

- Reviewed specification cut sheets and shop drawings for commercial, industrial and university projects.
- Created construction drawings and space plans for Fossil Headquarters, Capital One Finance Headquarters, Lincoln Harris Hospital, United States Post Office/Bulk Center, and Lennar Housing.
- Managed preliminary studies, space planning, construction drawings, code compliance and permit submissions / approvals



SAROEUN JADE LEE

(Pronounced: Sah-Rin Jade Lee)

PORTFOLIO

DETAILED OVERVIEW @ WWW.JADELEE.DESIGN

ABOUT SAROEUN

Project Manager & Designer with 19+ years of experience designing and leading multi-million dollar construction projects.

Knowledgeable in construction systems, methods and software applications.

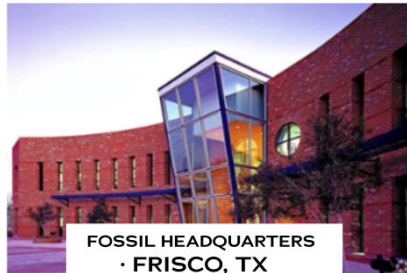
Proven track-record of bringing projects from concept to completion while meeting all design specifications, quality standards, and budget requirements to ensure client satisfaction and jurisdictional compliance.

SKILLS

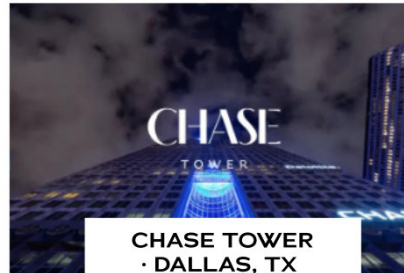
- Architectural Engineering
- Planning & Programming
- Interior + Industrial Design
- Construction Administration
- Team Coordination + Oversight
- Regulatory + Code Compliance
- Environmental Analysis

GRAPHIC SUITES

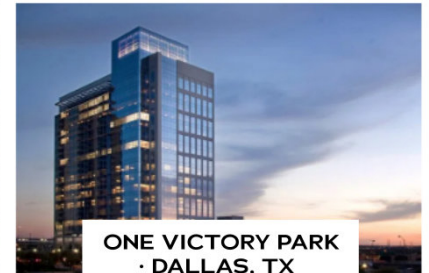
- Autodesk Revit
- AutoCAD Architecture
- Bentley Microstation V8i
- Adobe Suite
- Microsoft Office + Project + Visio
- Newforma
- Xara Designer Pro



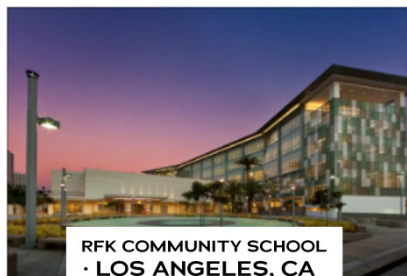
FOSSIL HEADQUARTERS
· FRISCO, TX



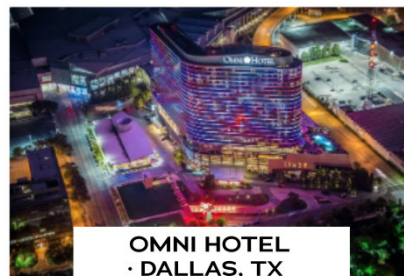
CHASE TOWER
· DALLAS, TX



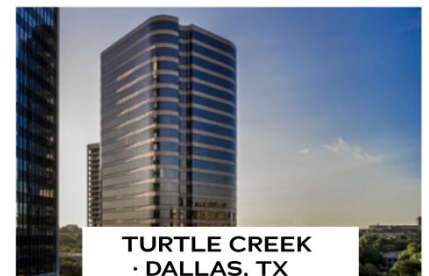
ONE VICTORY PARK
· DALLAS, TX



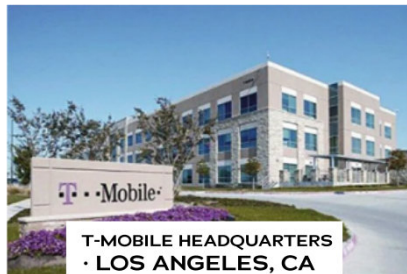
RFK COMMUNITY SCHOOL
· LOS ANGELES, CA



OMNI HOTEL
· DALLAS, TX



TURTLE CREEK
· DALLAS, TX



T-MOBILE HEADQUARTERS
· LOS ANGELES, CA



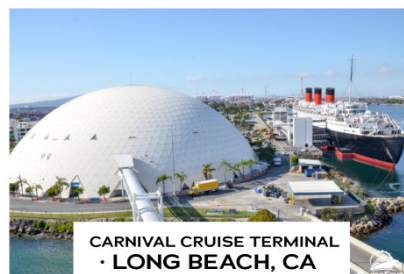
JOHNNY ROCKETS
· HUNTINGTON BEACH, CA



KAISER PERMANENTE
· PASADENA, CA



IBI HEADQUARTERS
· LOS ANGELES, CA



CARNIVAL CRUISE TERMINAL
· LONG BEACH, CA



LBCT PIER E
· LONG BEACH, CA

EDUCATION

- 2011-2012
USC School of Architecture · Select Courses
Building Systems Acoustics + Site Planning and Design + HVAC Building Systems + Structural Systems
- 2016-2017
ELAC | Los Angeles · Architectural + Real Estate · Select Courses
Environmental Design + Real Estate Finance + Real Estate Principles + Real Estate Practices + Architectural Construction Estimating
- 2017
LACSI | Los Angeles Construction Specifications Institute
Construction Documents Technology® Institute · Select Courses
- Comprehensive certification program relating to the writing, interpreting, enforcing and managing construction documents
- 2002
Newman Smith High School · High School Diploma
Pyramid Award + Industrial Cooperation Award